



BALLYLIFFORD PRIMARY SCHOOL

142 Ballinderry Bridge Road
Cookstown, Co Tyrone
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PRINCIPAL: Mrs. Fiona Conway

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Thursday 24th August 2023

Dear Parents/Carers,

Hope you and your children are enjoying the last few days of the Summer holidays.

Please find below some important information for your child/children returning to school next week.



SCHOOL ARRIVAL TIMES

- School will be open from **8:45am** each day from Thursday 31st August to Friday 1st September.
- Pupils may arrive at school between 8:45am - 9:00am.
- Upon arrival, pupils will go to their classroom where Teachers/Assistants will be present to greet the pupils as they arrive.
- Morning prayers will take place in the classrooms with class teachers and in the school hall every Friday morning.
- From Monday 4th September, school will be open from **8:30am** – children can arrive any time between 8:30am and 9:00am. We ask that all children arrive promptly so that registration and class teaching can begin at 9am sharp.

SCHOOL COLLECTION TIMES

From **Friday 1st September**, school finishing times will be as follows.

| | |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| P1 | Week One -12noon (Fri 1 st Sept and Mon 4 th – Fri 8 th Sept) Week Two -1:00pm (Mon 11 th – Fri 15 th Sept) Week Three – 2:00pm (Mon 18 th Sept) |
| P2 | 2:00pm |
| P3 – P7 | 3:00pm |

- All children will be brought to the main playground by their class teacher at the end of the school day.
- They will remain in their class groups and collected as normal as parents/carers arrive.
- **Please do not park in the staff car park at school collection times.** Only one gate will remain open to allow pedestrian access for parents/carers/family to collect the children.

MORNING CLUB

Children can avail of our Morning/Breakfast club from Monday 11th September 8:10am to 8:30am.

Cost £1 with Breakfast and 50p without Breakfast.

If your child has not attended morning club last year, please sign a permission slip at the school office before attending.

SCHOOL UNIFORM

- Pupils will be required to wear full school uniform upon our return to school. Track bottoms must be plain navy and we ask that trainers are dark coloured if possible. Please ensure all items of school uniform are labelled with child's name.
- PE days have not yet been confirmed so we ask that all children wear full school uniform until further notice. PE kits can be purchased in O'Neill's Sports Superstore, Magherafelt.



SCHOOL MEALS

- School meals will resume on Friday 1st September. All classes will eat their dinner/lunch in the school dining hall.
- For those taking packed lunch, we encourage a healthy Lunch box.
- School dinners cost £2.60 daily and £13 weekly. Please send correct money in a sealed envelope/clear money bag.
- A copy of the Dinner Menu for September will be added to the school website next week.



IN CLASS ARRANGEMENTS



- All children will require a pencil case to school each day containing the following items – pencil, rubber, sharpener, colouring pencils, markers (**KS2 children must have a GREEN and BLUE pen for marking**).
- All children must bring a water bottle to school every day. Please label water bottle with child's name and wash/fill daily.

HOMEWORK

- **We ask that all children use our Ballylifford Homework sack to bring Homework to and from school each day. If your child has lost his/her Homework sack, a new one can be purchased from the school office (Cost £5).**

SCHOOL COMMUNICATION

- It is important that school has the most up to date contact information for all our pupils and parents. You will be asked to complete a data capture information form when children return to school next week.
- **All communication with parents will be carried out via our school website, Schools NI app and our school Twitter account. Please ensure your Schools NI app is working and if you have any problems contact the school office.**

MEDICATION

- Pupil medication e.g., inhalers should be brought into school on the first day back, these should be kept in school in a sealed bag/container. Each classroom will have its own medical cabinet/storage for pupil medicines and medical information. Only staff have access to the cabinets/storage.
- **Any new or updated medical information or reports should be shared immediately with the school.**



TEACHING STAFF FOR SEPTEMBER 2023

- P.1/2 – Mrs Sweeney
- P.3/4 – Ms Hurl
- P.5/6/7 – Mrs Conlan and Mrs Conway

We thank you for your continued support as we embark on a new school year. If you have any questions or queries, please do not hesitate to contact me. The staff of Ballylifford look forward to seeing all the children next week. Have a lovely Bank holiday weekend and take care.

Yours sincerely,

Mrs Fiona Conway
(Principal)

