**Friends of Ballylifford**

**Minutes of Meeting**

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| **Date:** | 25th January 2023 |
| **Time:** | 7pm |
| **Venue:** | Ballylifford Primary School |
| **Present:** | Brenda McIvor (Chairperson), Fiona Conway (Principal), Fiona McCusker, Lee-Anne McNally, Sarah Donnelly, Emma Devlin, Claire McOsker |
| **Apologies:** | Roisin Egan, Linda McOsker, Tara Devlin. Margaret Ann McKee, Lisa Hamilton. |

**AGENDA:**

1. **Welcome**
2. **Apologies**

* Linda McOsker, Lisa Hamilton, Margaret Ann McKee, Roisin Egan, Tara Devlin.

1. **Grant Funding**

* £1500 Living Spaces and Places Grant application successful. FOB will fund 15% £225, 85% will be paid in March upon receipt of paid invoices.
* Funds have been used to purchase Sports equipment, 4 new tables and 8 new chairs for the mobile classroom.
* Brenda to contact Hope for invoice to be amended to FOB instead of Ballylifford PS. Invoice to be paid via cheque.
* Committee voted to approve request to purchase and additional 4 tables and chairs, so the classroom can hold all 16 children. Cost £420 FOB to fund. Brenda to progress.
* Committed voted in favour of continuing to pay Stephen Lowry £100 per month to apply for grant funding. CMcO to forward Standing Order form to be signed by Fiona Conway/Lisa Hamilton/Fiona McCusker
* Further Grant applied for £10k Ecospace Lottery Funding awaiting decision.

1. **Matters arising.**

* Balance in current account £2101.41 - 25/01/23
* Insurance renewal paid. £74 per annum with Parent kind.
* FOB section updated on school Website.
* BOI signing arrangements for the bank account updated to reflect ,2 of the 3 designated officials to sign. Lisa Hamilton, Fiona McCusker and Fiona Conway.
* Fiona McCusker to progress Access NI checks with the Volunteer Centre.
* Committee voted against online banking for the purpose of using the Visa Debit card to transact online. The card will continue to work at point of sale.
* Full refund of fees charged for last 12 months refunded by BOI.

1. **Fundraising.**

* Great Ballylifford Bake Off Tea Party. Thursday 16th March.10.30-11.30am

Each child to bring in buns/biscuits. All entries for baked goods welcome. Donation at door.

Kids & attendees will vote with 50ps for the most popular entry. Option to purchase baked goods at end. Invitation to be extended to Ballinderry Playschool, Fiona C to ask Fr Donnelly to include in the bulletin.

* Movies & Munchies Night. Wednesday 5th April. Fiona Conway to notify parents via school newsletter. Kids will bring their own snack. Cost £3 per child
* Mini Egg tubes for Easter. FOB to source tubes, attach poem and school to distribute
* Colour Run – Sports day June 2023. Adult entry £5? Child sponsorship. FOB to run Tuck shop/Tea & Coffee stand

1. **AOB.**

* Committee voted to fund Leavers tops for 2023 cost £30 x 7 children. Tops to be given to P7’s at Easter to wear for the remainder of the school year.